

Who and what is Football Mid North Coast Inc

Football Mid North Coast comprises a volunteer board of directors - maximum of nine persons. Board members attend meetings in Taree, Laurieton, and Newcastle on a regular basis.

The office staffs a General Manager Bruce Potter, a Registrar/Finance Officer Amanda Short, a Technical Director Larry Budgen and a Referee/Club Liaison Officer Justin McIntyre, who are responsible for the day to day management of operations.

There are almost 30 clubs affiliated to Football Mid North Coast (FMNC) with just over 6500 registered players involved in community football and high-performance squads.

FMNC has a network of accredited coaches along with numerous support personnel involved in a range of activities.

General Information

Head office

FMNC has its head office at Telegraph Point. Employed staff work Monday to Friday 8.30am to 4.30pm during the competition season. Operating hours may vary in the off-season.

Contacting FMNC

FMNC prefers to deal with Club Secretaries only.

If a coach, player and/or parent contacts FMNC, where required, these enquiries will be redirected to the relevant club secretary.

We are here to support each club and their executive and the best way for us to do that is to ensure that coaches, players and parents follow the guidelines set by their respective clubs. You can contact the office on 6585 0351 or email admin@footballmidnorthcoast.com

Emails to FMNC

Some clubs have multiple emails in our mailing list which we are happy to do. It is the responsibility of each Club to ask FMNC to add or remove those emails as required. We will remove an email when we are aware that the person in question has left the club executive.

FMNC website and social media

The FMNC website is for the benefit of our members. The address is: www.footballmidnorthcoast.com. Each club is invited to put any football related information on the site. If you would like to, send the info to admin@footballmidnorthcoast.com.

Club information is updated and removed at the request of each Club. No FMNC Staff member will add or remove club details (personal information) without instruction from the Club in question.

FMNC's Facebook page can be found by searching for Football Mid North Coast. General information etc is placed on this page as well. Please adhere to the guidelines pinned on that page when accessing.

Wet Weather Procedures

As per the FMNC Competition Rules,

The Competition Administrator has authority to:-

- Reschedule washed out or deferred fixtures.
- Reschedule washed out or deferred fixtures on a play or forfeit basis
- In consultation with the Zone Executive, cancel rounds of a competition that are totally washed out, or where more than 80% of the grounds are closed by Councils.
- Direct that a fixture not played within the 21-day timeframe will result in that match being rescheduled on a play or forfeit basis.
- Declare a "cancelled game" for any fixture(s) not played as per the scheduled competition draw.

Southern Games

Where a round is partially washed out, competition games must be played within twenty-one (21) days. The replay dates will be determined after taking into account ground availability and, where required, lighting. Games not played within 21 days or within 5 days of the final round of the regular season competition, may be declared a draw at the absolute discretion of the competition administrator.

Generally, the following applies: Postponed Friday night matches are to be rescheduled to a Tuesday night, Saturday fixtures are to be rescheduled to the following Sunday while o35s are to be rescheduled in consultation between the respective club secretaries.

Venue & time to be agreed by both Club Secretaries. Where possible original venue to remain unless changed/authorised by Competition Administrator. In the event of no agreement being reached between the clubs within 10 days, the competition administrator will determine the venue and time for the fixture to proceed on a play or forfeit basis.

Non-competitive ages (small sided) will be automatically scheduled to the following Sunday at the same time and venue wherever possible. If the non-competitive games are not played within 10 days, those games will be cancelled. In the event of excessive wet weather, clubs are encouraged to provide additional small sided games or galas at the end of season.

As per the Competition Rules V12, the wash out rule does not apply to Premier League matches.

Other considerations: If a team is required to play a catch-up fixture on a Sunday and has three or more players involved in high performance fixtures they will have their catch-up game rescheduled to another time by the Competition Administrator and in consultation with the respective club secretaries.

Northern Games

Where a round is partially washed out, competition games must be played within twenty-one (21) days. The replay dates will be determined after taking into account ground availability and, where required, lighting. Games not played within 21 days or within 5 days of the final round of the regular season competition, may be declared a draw at the absolute discretion of the competition administrator.

Generally, the following applies: Competition games are to be replayed midweek (or Sundays if lighting issues) in consultation between the respective club secretaries.

Venue & time to be agreed by both Club Secretaries. Where possible original venue to remain unless changed/authorised by Competition Administrator. In the event of no agreement being reached between the clubs within 10 days, the competition administrator will determine the venue and time for the fixture to proceed on a play or forfeit basis.

Non-competitive ages (small sided) will not be replayed. In the event of excessive wet weather, clubs are encouraged to provide additional small sided games or galas at the end of season.

As per the Competition Rules V12, the wash out rule does not apply to Premier League matches.

Other considerations: If a team is required to play a catch-up fixture on a Sunday and has three or more players involved in high performance fixtures they will have their catch up game rescheduled to another time by the Competition Administrator and in consultation with the respective club secretaries.

Special Competitions & Applications

Special competitions are events organised and hosted by Clubs out of the normal FMNC Competition Season dates and include six a side, twilight, and various senior competitions.

Special competitions require approval by NNSWF and FMNC. Failure to seek approval can result in the Competition not being insured. Approval is sought online from;

<http://www.northernnswfootball.com.au/index.php?id=422>

Please make sure that you send the application. It needs to be sent online to NNSWF. You will need Adobe Reader installed to read the form. Contact us if you need any further information.

Ordinary junior gala days (during the season) are not classed as Special Competitions.

Gala Days

Small competitive and non-competitive days during the competitions season are classed as Gala Days. They do not need approval by NNSWF, but they do need approval by FMNC. Approval is required for insurance purposes. FMNC will not approve a Gala Day that clashes with another Gala Day. If a Gala Day is washed out and rescheduled, then that date needs further approval by FMNC.

Injury / Incident Registers

Every Club should have some form of registry to record any injuries or incidents that may occur throughout the season. This is a helpful tool which can safeguard your Club against any future claims made by a player, official or parent against the Club.

Undergarments

Undergarments are clothing worn under a player's shirt or shorts; also known as Skins or compression garment. The undergarment must be the same colour as the dominate colour of the short or sleeve. However, if the shorts or sleeve has a trim which is a different colour to the dominate colour the undergarment may be that colour.

Competition Rules

The 2018 FMNC Competition Rules have been updated to **Version 12_2018**. They are available from our website. It is the responsibility of each Club to understand and seek clarification when needed re the FMNC Competition Rules. Please ensure that your Coaches and Managers download a copy from www.footballmidnorthcoast.com

Working With Children

New legislation and guidelines came into effect from April 2010. Clubs need to keep and maintain a register of Working with Children Checks for persons over 18 who have to have the check done. Clubs are required to check and verify that a person's status is cleared to work with children on the following link <https://wwccheck.cyp.nsw.gov.au/Employers/Login>

What we do

Some of the duties that FMNC Staff and volunteers coordinate throughout the Zone;

What we do

- School Gala Days
- Deliver at least 1 instructing referee course
- 4 Mini Roos Education Sessions
- 8 Mini Roos match day visits
- 7 Grassroots Coaching Courses throughout the season
- FFA Coaching Certificate and Licence Courses
- Plan and deliver 1 indigenous football activity
- Participate in up to 3 gala days organised by outside agencies. Eg Sports Commission, Disability days etc.
- Coordinate school holiday coaching clinics throughout the Zone.
- Newcastle Permanent Cinema Under the Stars Night (Port Macquarie & Forster)

Community Football

Coordinate and supervise the following community football competitions;

- All Zone SSF
- Junior Competitions, up to 17/18s age
- Senior Competitions Men's and Women's
- Over 35 years competitions
- FMNC Premier League - firsts and reserves

High Performance competitions

Coordinate and supervise the following;

- FMNC Women's Premier League Squad (NNSWF Comp). U14s, 17s, 20s and first grade
- NPL 13yrs, 14yrs, 15yrs, 16yrs and under 18yrs
- SAP U10s, 11s and 12s
- 12 Girls hubs - Kempsey/Macleay, Port Macquarie/Hastings, Taree/Manning and Great Lakes
- 10/11 Girls Hubs – Taree and Port Macquarie
- U9 Academies
- FMNC Academies
- 11 & 12yrs Boys State Championships
- 12 & 14yrs Girls State Championships
- Northern NSW Identification tournament (by invitation only)

NNSWF & FFA Requirements

Attend regular meetings with FFA, NNSWF and NNSWF Zones and complete tasks as required. Over the last number of years this has become an ever-increasing commitment.

Compliance

Ensure that FMNC complies with the required laws, statues and organisations;

- Australian Taxation Office (ATO) - GST, PAYG, CGT, FBT, Super
- Australian Accounting Standards \ IFRS

- Australian Auditing Standards
- Corporations Act
- Privacy Act
- Family Law Act
- Domestic and Violence Act
- Work Cover \ Occupational Health & Safety Act \ Workers Compensation Act
- FIFA \ FFA \ NNSWSF & FMNC Constitution, By-Laws & Regulations
- NSW Department of Gaming & Racing
- NSW Department of Sport & Recreation - Child Protection
- Australian Sports Commission, NSWIS etc

Finance

- General Ledger Integrity
- Accounts Payable
- Accounts Receivable
- Payroll
- Fixed Assets and Depreciation
- Budget
- Cashflow Management
- Balance Sheet Reconciliations
- Profit & Loss Reasonability Testing

Reporting

From a Financial and management perspective - FMNC Management report to the Zone Board monthly - these reports include

- Profit & Loss Report - including Previous Year and Budget comparisons
- Balance Sheet - including Previous Year Comparison
- Reports are also tabled from, general manager, registrar and technical director
- FMNC Field reports (WRP and Taree)
- Competition Reports
- Other ad hoc Reporting